Welcome guide for exchange students & MSc students
Study programmes at ETSEIB

http://www.etseib.upc.edu/en/prospective-students

Schedules

- **Academic calendar**

- **Courses & exam timetables**
  http://www.etseib.upc.edu/es/portal-dasignatures-y-horarios

Related units

- **Academic info & Welcome activities**
  --> **ETSEIB International Office**
  incoming.etseib@upc.edu ; +34 93 401 66 27 ; Av. Diagonal, 647

- **Academic & administrative service**
  --> **Information Service (SIAE)**
  siae.etseib@upc.edu ; +34 93 401 66 09 ; Av. Diagonal, 647

- **Immigration affairs**
  --> **UPC International Students Office**
  oficina.moblilitat.internacional@upc.edu; +34 93 401 69 37
  Campus Nord; BIB building (Library)

- **Students helping students**
  --> **Erasmus Student Network-UPC**
  info@esn-upc.org
Life at ETSEIB

**Administrative service** · **e-Secretaria** [https://esecretaria.upc.edu/](https://esecretaria.upc.edu/)

Enter the name listed on the enrollment document as follows: jose.garcia
Password: date of birth + the last 2 digits of ID number
Ex: date of birth: 8th of October, 1985 + Id number 00735596
08108596

**Academic intranet** · **Campus virtual UPC** [https://atenea.upc.edu](https://atenea.upc.edu)

Same username and password as e-Secretaria

**Student card** · student ID
[http://www.upc.edu/identitatdigital/ca](http://www.upc.edu/identitatdigital/ca)
Same username and password as e-Secretaria

1. Update your photo
2. Solicitar carnet

*A copy of the enrollment sheet can be used as a provisional student card

**Computer labs**
1st and 5th floor (H building)
Free access · except during class hours
Access:
- Same username and password as e-Secretaria
- Temporary ID:
  - Username: erasmus
  - PASSWORD: 2015

**Printing docs**
Follow the instructions at the beginning of every session in computer labs

**Wifi**
There are 2 WIFI networks at ETSEIB:
1. Eduroam (username & password from your home university)
2. Xsf (Access - As a “guest”)
Students associations
Most associations are located in the H building
You can check the whole list on our website

Internships in companies
Work placements while your exchange period
https://oficinavirtual.etseib.upc.edu/practiquesempresa

Library ETSEIB · http://bibliotecana.upc.edu
Opening hours: normally from 8:30 to 21h
Borrow, renew and reserve documents, multimedia material and IT equipment

Sport facilities · http://www.upc.edu/esports
Sport facilities, services and clubs at:
  • Gym · Building ETSEIB (basement)
  • UPC Sports center · C. Jordi Girona, 3; EP Building

Photocopy service
Opposite the elevators (H building)
It provides full copying and stationary services

Bar
1st floor (H building)
Opening hours: from Monday to Friday 7:30h to 19:30h

Languages at ETSEIB

As a result of its historical and cultural heritage, Catalonia has politically autonomous government within Spain. Both Spanish and Catalan languages are co-official. Thus the UPC allows a flexible use of languages for professors and students.

Language exchanges
  • ESN organizes weekly language exchanges. Contact: info@esn-upc.org
  • Catalan language volunteering (Voluntariat x la llengua). Contact: cpnl@cpnl.cat

Catalan courses · Servei de Llengüies and Terminologia · http://www.upc.edu/slt/c/Jordi Girona, 31, TG building. Contact: didactica.slt@upc.edu

Spanish courses · Merit School
c/Jordi Girona, 29, building Nexus II. http://www.meritschool.com/
**Other information**

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<thead>
<tr>
<th><strong>Accommodation</strong></th>
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<tbody>
<tr>
<td>Barcelona Centre Universitari offers accommodation for students</td>
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<tr>
<td><a href="http://www.bcu.cat">http://www.bcu.cat</a></td>
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<tr>
<th><strong>Health service</strong> · CatSalut</th>
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<tr>
<td>Catalan health service model integrates into a single network of public use all health resources. <a href="http://www10.gencat.cat/catsalut/">http://www10.gencat.cat/catsalut/</a></td>
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<tr>
<td>Private medical insurance: <a href="https://www.upc.edu/sri/students/international-students/before-coming-to-upc/health-insurance/health-insurance?set_language=en">https://www.upc.edu/sri/students/international-students/before-coming-to-upc/health-insurance/health-insurance?set_language=en</a></td>
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<th><strong>Emergencies</strong></th>
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<td>Operates on a 24-hour immediate response regarding all kind of emergencies</td>
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Students who have a private insurance, in case of an accident, should contact directly the insurance company.