



etseib



**escola tècnica superior d'enginyeria
industrial de barcelona**



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Application

1. Create an account
2. Personal details
 - 3.1 Learning agreement
4. Submitting and sending your application

1. Create an account

https://mastersoficials.upc.edu/preinscripcio/home_candidat.php?idioma=3

The screenshot shows the 'CANDIDATE SPACE' registration page. On the left, there is a login form with fields for 'Username:' and 'Password:', a 'Did you forget your password?' link, and an 'Enter' button. To the right of the login form is a red circle around a 'Register' link. The page header includes the UPC logo and 'UNIVERSITAT POLITÈCNICA DE CATALUNYA', along with language options 'ESPAÑOL | CATALÀ' and a navigation bar with 'home page', 'contact', and 'FAQ'. A banner at the top right reads 'ACCESS TO POSTGRADUATE STUDIES REQUEST'. Below the registration form is a wide image of a modern library or study area.

2. Personal details

2.1 Records

- 2.1.1 Add qualification (it is necessary to fill the form even if you have not obtained any degree yet)
- 2.1.2 Add files (transcript of records)

The screenshot shows the 'DEGREES' form. At the top, a blue header reads 'DEGREES'. Below it is a grey box with the text: 'University and country fields are mandatory. If you can't find your country and/or your university in these lists, please cancel the creation and communicate this fact to the system administrator'. The form contains several fields: 'University location country:*' with a dropdown menu showing 'Spain'; 'University:*' with a dropdown menu showing 'Camilo José Cela'; 'Degree name:*' with a text input field; 'Degree level:*' with a dropdown menu showing 'Engineer'; and 'Degree obtention year*:' with a text input field. At the bottom, there are 'Accept' and 'Cancel' buttons.

2.2 Curriculum

- 2.2.1 Add curriculum
- 2.2.2 Add languages

3. Application management

You need to select: Application for exchange students → ETSEIB Mobility program

UNIVERSITAT POLITÈCNICA DE CATALUNYA

ESPAÑOL | CATALÀ

ACCESS TO POSTGRADUATE STUDIES REQUEST

home page contact FAQ log out

PERSONAL DETAILS
Data summary
Personal details
Records
Curriculum
Authentication data

APPLICATION MANAGEMENT
Applications
State
Comments

APPLICATIONS COURSE OFFERED: 2009 | 1

Studies you want to accede and order of preference.

Candidate details

Name and surnames:
E-mail address:

Create application

Course type: Application for exchange students

Create application
Send request

Course applied for

STUDIES REQUEST

You have to choose a course and describe your personal motivation about this course.

Name: (2009-1) ETSEIB - MOBILITY PROGRAM

Motivation:

Additional information

- 3.1 Learning agreement: As an exchange student at the ETSEIB you can perform:
- Courses
 - Final Project
 - Exchange internship

LEARNING AGREEMENT - Will you perform courses? (15 - 40 ECTS x semester)

- Yes
 No

LEARNING AGREEMENT - Will you perform Final Degree Project? (30 ECTS)

- Yes
 No

LEARNING AGREEMENT - Will you perform Exchange internship? (15 ECTS)

- Yes
 No

a. COURSES (15-40 ECTS per semester)

Important things to bear in mind before you choose the subjects you wish to take:

- Most of our courses are taught in Spanish or Catalan (You are hardly advised to have an intermediate command of Spanish: 'DELE Nivel intermedio' (B2 Level))
- You may choose any of the courses in the course catalogue performed by the ETSEIB (subject to availability)
- You can check our course catalogue in our website
http://www.etseib.upc.edu/international/index.php?option=com_wrapper&view=wrapper&Itemid=18&lang=en
- You must perform between 15 and 40 ECTS per semester
- Regarding semesters: you can check in the subject's file which semester each course is performed (autumn or spring)
- Regarding exams: you can check the exam dates in our websites
http://www.etseib.upc.edu/docs/examens/calendari_examens.pdf

b. FINAL PROJECT (30 ECTS):

- Exchange students willing to perform a final degree project
- Piece of research that is worth 30 ECTS credits
- It is mandatory to follow the same rules and calendar as the regular students
- The student must contact a lecturer in advance in one of the ETSEIB's departments in order to find a supervisor for your project to be admitted
- The exchange must take place between September and July as the School is closed in August
- You can check the rules and calendar in our website

c. EXCHANGE INTERNSHIP (15 ECTS):

- Exchange students willing to perform an internship not valid as a final degree project
- Piece of research that is worth 15 ECTS credits
- The exchange internship has different rules and calendar from the final project



- The student must contact a lecturer in advance in one of the ETSEIB's departments in order to find a supervisor for your thesis to be admitted
- The exchange must take place between September and July as the School is closed in August
- You can check the rules and calendar in our website

As a double degree student at the ETSEIB you are not required to choose any courses because they will be arranged upon your arrival in view of the syllabus agreed by the ETSEIB and your home university.

All double degree students are considered full-time ETSEIB students and they must follow the same rules.

4. Submitting and sending your application

4.1 Documents

Comments

Create application

Course type:

Course applied for

ETSEIB - MOBILITY PROGRAM

Course type: Application for exchange students

Research areas:

Motivation:

Priority level assigned : 1

Request status: PROCESSING (TO BE SENDED)

Registration date: 14/04/2009

- Attached documents
 - Curriculum vitae
 - Transcript of records
 - Scanned Learning Agreement (signed and stamped)
- Required documents on your arrival:
 - Copy of Passport or ID Card
 - Copy of European Health Card or International Medical Insurance
 - Certificate of enrolment at the home institution

4.2 Submitting your application form: when the application form is completed, it has to be send online (send request).

APPLICATION MANAGEMENT

- Applications
- State
- Comments

Name and surnames:
E-mail address:

Create application

Course type:

Course applied for

ETSEIB - MOBILITY PROGRAM

Course type: Application for exchange students

Research areas:

Motivation:

Priority level assigned : 1

Request status: PROCESSING (TO BE SENDED)

Registration date: 15/04/2009

4.3 Sending the application

4.3.1 The student needs to generate dossier (Data summary), printed, add a passport photo. And, this document has to be signed, stamped and sent it by ordinary post.

4.3.2 Documents to be sent

- Application (signed and stamped)
- Curriculum vitae
- Transcript of records
- Learning agreement



PERSONAL DETAILS

- Data summary
- Personal details
- Records
- Curriculum
- Authentication data

APPLICATION MANAGEMENT

- Applications
- State
- Comments

DATA SUMMARY

Personal details summary

Name and surnames:
DNI:
E-mail address:

Most recent incidences



- 4.3.3 To be sent to:
ETSEIB - Technical University of Catalonia
International Office
Av. Diagonal, 647
08028 Barcelona (Spain)

COMMENTS

You should check our application periodically as we will send comments informing about the application's state

ADMISSIONS PERIODS

- Candidates starting in the autumn term (beginning of September) - From the 15th of April until the 1st of June
- Candidates starting in the spring term (beginning of February) - From the 1st of October until the 1st of December